

# Election Notice

**For the election of the Central Equal Opportunities Officers and their deputies for the areas of study, science and administration/technology as well as for the election of the Equal Opportunities Officers of Departments 1 to 3 and Departments 5 to 17 in 2024 from 13 May 2024 to 23 May 2024**

**I. Execution of the elections of the Central Equal Opportunities Officer and her deputies and the Equal Opportunities Officers of Departments 1 to 3 and Departments 5 to 17.**

Elections are held in particular on the basis of the Equal Opportunities Act of North Rhine-Westphalia (*Landesgleichstellungsgesetz, LGG*), Section 24 of the North Rhine-Westphalia Higher Education Act (*Gesetz über die Hochschulen des Landes Nordrhein-Westfalen, HG NRW*), the Charter of TU Dortmund University (*Grundordnung, GO*) and the Election Regulations (*Wahlordnung, WahlO*) of TU Dortmund University and the respective department regulations. The election committee formed for the committee elections conducts these elections.

**II. Election Board**

<b>Election Official:</b>	Prof. Dr. Wolfgang Rhode	
		<i>Substitute members:</i>
Group of <b>university lecturers:</b>	Prof. Dr. Wolfgang Rhode (Dept. 02)	n. n.
Group of <b>academic employees:</b>	Magdalena Thöne (Dept. 01)	n. n.
Group of <b>students:</b>	Sarah Toepfer (Dept. 15)	Annika Ricke (Dept. 12)
Group of <b>employees in technology and administration:</b>	Jörg Erdmann (Corp. Center. 3)	n. n.

**III. Composition/appointment/term of office**

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**the university as part of this election announcement;** the required qualifications are determined as part of the examination of the nominations.

- (4) Eligible for election as a deputy in the area of study are female eligible members of the university from the group of students, as a deputy in the area of science female eligible members of the university from the group of university lecturers and from the group of academic staff and as a deputy in the area of administration/technology female eligible members of the university from the group of technical and administrative staff.
- (5) The person who receives the most votes is elected; in the event of a tie, the election officer or a person appointed by him/her shall draw lots. If only one candidate is standing for election in an election, this candidate is voted for or against. The candidate is elected if she receives more yes votes than no votes; otherwise the election fails. If, after the votes have been counted, a candidate achieves a majority of votes for both the function of Central Equal Opportunities Officer and the function of one of her deputies, she must decide between these functions immediately.

## 2. Election of the Equal Opportunities Officers of departments 1 to 3 and departments 5 to 17

- (1) The election of the Department Equal Opportunities Officer and her deputies is by majority vote. The term of office is two years; re-election is possible.
- (2) Eligible voters have one vote.
- (3) The person who receives the most votes is elected; in the event of a tie, the decision is made by drawing lots. The candidates with the next most votes are elected as deputies in the order of the number of votes they receive. If only one candidate is standing for election, this candidate is voted on with a yes or no vote. The candidate is elected if she receives more yes votes than no votes; otherwise the election fails.

## V. Election proposals

- (1) Each person entitled to vote may submit one nomination for the election of the Central Equal Opportunities Officer and for each of her deputies.
- (2) Nominations for the election of the Equal Opportunities Officer of a department and her deputies can only be submitted by members of the same department who are entitled to vote (see point VI below).
- (3) Any person entitled to vote may nominate themselves or any other person entitled to vote may nominate another person entitled to vote as a candidate for election. Candidates can be proposed by all eligible voters across all groups.
- (4) Anyone who is a member of TU Dortmund University entitled to vote on the 42nd day before the first election day in accordance with Section VI and has been entered in the list of eligible voters is entitled to vote and eligible to stand for election.
- (5) The nominations may only contain one candidate at a time. The nominations must include each candidate's surname, first name, institution (department, central institution, central administration), title, date of birth or, in the case of students, matriculation number and the exact address at which they can be contacted personally, as well as a personally signed declaration by each candidate that they have agreed to be included in the nomination. The candidate may not be included in more than one nomination.
- (6) The nominations must also contain information on special professional qualifications. The respective candidate is deemed to be the person of trust of an election proposal.
- (7) The election proposal must be submitted on a form available from the election officer in the Electoral Office, the Dean's Offices, the equal opportunities office and the AStA by **22 April 2024 at 3 p.m.** to the election officer in the Electoral Office, Campus South, HG I, room 205. Only nominations submitted by the deadline will be considered.
- (8) The Election Official announces the names of the candidates from the valid election proposals online together with the election proposals for the elections to the Senate and to the Department Councils (see election announcement for the elections to the Senate and to the Department Councils).

## VI. Electoral roll

- (1) The list of eligible voters, together with the election regulations, will be displayed in the respective departments, the central facilities and the election office from 10.00 a.m. to 3.00 p.m. at the latest on the 38th day before the first election day until the closing of this list.
- (2) Objections to the accuracy of the list of eligible voters may be submitted to the Election Official in writing or for recording within the display period. The election committee shall decide on the objection. This decision does not exclude the raising of an ob-

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jection in the election review procedure pursuant to Section 21 WahlO. The Chief Electoral Officer corrects the list of eligible voters on the basis of justified objections until the list is closed. The Chief Electoral Officer may correct the electoral register ex officio at any time.

## VII. Eligibility to vote and eligibility for election

### 1. Election of the central Equal Opportunities Officer and her deputies

All female members of the university are eligible to vote.

In principle, any female member of the University is eligible for the position of Central Equal Opportunities Officer. The professional qualifications of the Equal Opportunities Officer should meet the comprehensive requirements of her duties; this requires either a completed university degree or another proven qualification in individual cases. **The position is advertised publicly at the university as part of this election announcement;** the required qualifications are determined as part of the examination of the nominations.

Eligible for election as a deputy in the area of study are female eligible members of the university from the group of students, as a deputy in the area of science female eligible members of the university from the group of university lecturers and from the group of academic staff and as a deputy in the area of administration/technology female eligible members of the university from the group of technical and administrative staff.

If eligible voters belong to more than one group, they must submit a written declaration to the election committee by **12 April 2024** stating in which group they wish to exercise their right to vote. This will be noted in the electoral register.

### 2. Election of the Equal Opportunities Officers of Departments 1, 3, 6, 9 and 11 and Departments 14 to 17

All members of the respective department are eligible to vote.

In principle, any female member of the respective department is eligible for the position of Equal Opportunities Officer. The professional qualifications of the Equal Opportunities Officer should meet the comprehensive requirements of her tasks; this requires either a completed university degree or other qualifications proven in individual cases. The position is advertised publicly at the university as part of this election announcement; the required qualifications are determined as part of the examination of the election proposals.

If eligible voters belong to more than one group, they must submit a written declaration to the election committee **by 12 April 2024 stating** in which group they wish to exercise their right to vote. This will be noted in the electoral register.

### 3. Election of the Equal Opportunities Officers of Departments 2, 7, 12 and 13

All female members of the respective department are eligible to vote.

In principle, any female member of the respective department is eligible for the position of Equal Opportunities Officer. The professional qualifications of the Equal Opportunities Officer should meet the comprehensive requirements of her tasks; this requires either a completed university degree or other qualifications proven in individual cases. The position is advertised publicly at the university as part of this election announcement; the required qualifications are determined as part of the examination of the election proposals.

If eligible voters belong to more than one group, they must submit a written declaration to the election committee **by 12.04.2024 stating** in which group they wish to exercise their right to vote. This will be noted in the electoral register.

### 4. Election of the Equal Opportunities Officer of the Department 5

All non-male members of the department are eligible to vote.

In principle, any female member of the department is eligible for the position of Equal Opportunities Officer. The professional qualifications of the Equal Opportunities Officer should meet the comprehensive requirements of her duties; this requires either a completed university degree or another proven qualification in individual cases. The position is advertised publicly at the university as part of this election announcement; the required qualifications are determined as part of the examination of the election proposals.

If eligible voters belong to more than one group, they must submit a written declaration to the election committee **by 12 April 2024** stating in which group they wish to exercise their right to vote. This will be noted in the electoral register.

### 5. Election of the Equal Opportunities Officers of Departments 8 and 10

All members of the respective department are eligible to vote.

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In principle, any female member of the respective department is eligible for the position of Equal Opportunities Officer.

If eligible voters belong to more than one group, they must submit a written declaration to the election committee **by 12 April 2024** stating in which group they wish to exercise their right to vote. This will be noted in the electoral register.

#### **VIII. Election days, place and time of voting**

The elections will take place online from **13 May to 23 May 2024**.

A detailed description of the voting modes will be sent to all eligible voters before the online election.

Eligible voters who do not have the option of voting electronically will be able to vote online at the Electoral Office, building August-Schmidt-Straße 4, room 203, between 10.00 a.m. and 3.00 p.m.

#### **IX. Postal vote**

Eligible voters who wish to exercise their right to vote by postal vote can do so informally at the Electoral Office, postal address: Electoral Office, Central Services Department, TU Dortmund University, 44221 Dortmund. Applications for postal voting can only be granted if they are received by the Electoral Office **by 6 May 2024** at the latest.

In the case of postal voting, the person entitled to vote must submit the following to the electoral officer in the sealed ballot envelope

a. his/her ballot paper

b. the ballot papers in the ballot paper envelope

in good time so that the ballot envelope arrives at the office of the election officer at the Electoral Office, Campus South, HG I, Room 205, by **3 p.m. on 23 May 2024 (last day of voting) at the latest**.

#### **X. Counting the votes**

The place where the votes are counted is the Electoral Office, Section 10 (2) no.16.

#### **XI. Announcement of the election results**

The election officer announces the result of the election online. Please refer to the election announcement for the elections to the Senate and the Department Councils.

#### **XII. Election audit**

The election may be contested in writing to the election officer by any person entitled to vote within one week of the announcement of the election result. The challenge is only admissible on the grounds that the election result, including the voting ratios, has been falsified.

#### **XIII. Validity of the Election Regulations (*Wahlordnung*)**

The provisions of the election regulations for the central bodies and committees of TU Dortmund University regarding the election procedure apply accordingly. Furthermore, reference is made to the election announcement for the elections to the Senate and the Department Councils.



(University Professor Dr. Wolfgang Rhode)